

Free Bird Institute Fees and Refund Policy

(NON-Visa Exempted)

Ver.12 (Effective from 06.01.2017)

Free Bird Institute 2017/2018 school calendar

FBI 2017/2018 SCHOOL CALENDAR

2017

<p>Jan</p> <p>S M T W T F S</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>	<p>May</p> <p>S M T W T F S</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30 31</p>	<p>Sep</p> <p>S M T W T F S</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p>
<p>Feb</p> <p>S M T W T F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28</p>	<p>Jun</p> <p>S M T W T F S</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30</p>	<p>Oct</p> <p>S M T W T F S</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>
<p>Mar</p> <p>S M T W T F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30 31</p>	<p>Jul</p> <p>S M T W T F S</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p>	<p>Nov</p> <p>S M T W T F S</p> <p>1 2 3 4</p> <p>5 6 7 8 9 10 11</p> <p>12 13 14 15 16 17 18</p> <p>19 20 21 22 23 24 25</p> <p>26 27 28 29 30</p>
<p>Apr</p> <p>S M T W T F S</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30</p>	<p>Aug</p> <p>S M T W T F S</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30 31</p>	<p>Dec</p> <p>S M T W T F S</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p>

Yellow Semester course terms (No school on weekends and National holidays)

Black School breaks

2018

<p>Jan</p> <p>S M T W T F S</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30 31</p>	<p>May</p> <p>S M T W T F S</p> <p>1 2 3 4 5</p> <p>6 7 8 9 10 11 12</p> <p>13 14 15 16 17 18 19</p> <p>20 21 22 23 24 25 26</p> <p>27 28 29 30 31</p>	<p>Sep</p> <p>S M T W T F S</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30</p>
<p>Feb</p> <p>S M T W T F S</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28</p>	<p>Jun</p> <p>S M T W T F S</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p>	<p>Oct</p> <p>S M T W T F S</p> <p>1 2 3 4 5 6</p> <p>7 8 9 10 11 12 13</p> <p>14 15 16 17 18 19 20</p> <p>21 22 23 24 25 26 27</p> <p>28 29 30 31</p>
<p>Mar</p> <p>S M T W T F S</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30 31</p>	<p>Jul</p> <p>S M T W T F S</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>	<p>Nov</p> <p>S M T W T F S</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30</p>
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Orange Public Holiday in Fiji (2018 not yet confirmed)

Purple Special Programs between semesters (Only Long term students can choose holidays)

Fees

(Free Bird Institute / Namaka Public School / Kindergarten)

Item	Fees
Lesson Fee	150 USD/week
Homestay Fee	15.00 USD/night
Dormitory (1 person in a room)	12.00 USD/night
Dormitory (4 persons in a room)	3.00 USD/night
Long Term Visa Fee	205.00 USD/night
Accommodation Arrangement Fee (*2)	200 USD/time
Accommodation Arrangement Fee (*3)	100 USD/time

*1 Basically, students who are between 6-15 years will be in NPS and students who are between 4-7 years old will be in NPSK.

*2 When you want to change the accommodation to homestay or dormitory (single), 200 USD will be charged.

*3 When you want to change the accommodation to dormitory (4 beds in a room), 100 USD will be charged.

*4 **Tuition fees are charged on a "Weekly" basis from Mon-Fri. Students wishing to depart within the week will be charged the full tuition for the week. Refunds are only applicable to accommodation fees which would be subjected to the company's cancellation policy. No refunds will be made on tuition fees.**

*5 The above price will only be applied to any other nationality apart from Japan and those who do not live in Japan.

*6 You are requested to pay all the program fees within 14 days after the invoice is issued. Otherwise, your application will be cancelled automatically.

Cancellations and Refund Policy

You must give a written notice when you intend to cancel or withdraw from the program which you have enrolled.

Program commencement means the very first day you are served any of the following.

(Lesson / Homestay / Dormitory / Arrival Orientation / Pick-up service at the airport)

Cancellations before program commencement

If you cancel inwriting before the program commencement, you will NOT receive a refund for the following.

(A) Cancel less than 30 days prior to the program commencement.	Homestay / Dormitory fees for 30 days from the day you request to cancel in writing.
(B) Change about the program commencement date less than 30 days prior to the program commencement.	100 USD is charged.

*1 For the payment of the refund, all banking charges are from your account.

Cancellations / Withdrawals after program commencement

If you want to cancel or withdraw from your program after program commencement, you have to give the cancellation form to a school coordinator.
If you cancel in writing after program commencement, refund policy will be as follows.

(A) No refund	Tuition fee
(B) Refund after 30 days counting from the day of cancellation application (No refund for the 30 days)	Homestay fee, Dormitory fee

*1 When you change the accommodation that you had applied, FBI charges you an accommodation arrangement fee.

*2 For the payment of the refund, all banking charges are for your account.

Other Conditions

The following is the items that you have to follow. You must read them.

- 1 If FBI strongly suspects or you are found that you are a member of a gang group, a crime syndicate, an organized crime group, or a mob, FBI may deny your application for admission or extension. Upon this decision, FBI will not be responsible for any compensation.
- 2 If the exchange rate fluctuates remarkably, fees may increase or decrease according to the difference. In case of the increase, you have to pay the difference.
- 3 If you violate the law of the republic of Fiji Islands (e.g. cancellation of study visa, and deportation from Fiji due to insufficient attendance percentage: 80%), and you can not continue program any more, all fees are not refundable. And also if the bond for the student visa which FBI may pay is not paid back because of that violation of law, you will be charged to pay the amount of bond.
- 4 If you disturb peace and violate contract with homestay or accommodation (going home at midnight, making noise by drinking, damaging the owner's belongings, or doing wrongs that make the peaceful life of the owner disturbed), FBI can do [First time: verbal warning], [Second time: warning in writing]. And if FBI does not admit the improvement of the aforesaid behavior, FBI can cancel the contract unconditionally. Besides if FBI judges that there are inevitable reasons on the conventional wisdom such as the violation of public order and standards of decency, FBI can cancel the contract without any caution. In case of the cancellation, you can get refund according to this cancellation policy.
- 5 FBI will not be liable for loss, damage, or injury to persons or property howsoever caused, save where the liability is expressly imposed beyond exclusion by statute. Also FBI will not be liable in any way to the student in the event of any service, contracted to be supplied by FBI, becoming impossible to supply by reasons of industrial dispute or any other causes outside the control of FBI.
- 6 You can not change your host family in principle. However, if it is clearly admitted that host family make continuous and serious defaults or commit illegal actions to harm your body or assets, which is not always practised. You have to be very careful, understand the culture, and manage your belongings on your responsibility about sharing that is called "KEREKERE" which is practiced as the culture. Even if the host family uses your belongings without your permission and if it is not admitted that they have serious damages, FBI will not accept the homestay change that instant. And FBI will not be liable for troubles (that FBI can not manage and control) where you reside.
- 7 When you extend your stay in your homestay, please inform FBI staff of it as soon as possible. FBI will try to arrange the same homestay as much as possible, but there are some possibilities that FBI cannot live up to your expectations. And there are some possibilities that FBI will refuse your request of extension according to the situations. And when you extend your stay in homestay without FBI and it is proved by FBI, you have to pay homestay fee for the extra stays. If you have troubles with host family when you extend your stay in the homestay without FBI's involvement, you have to solve them between you and host family. FBI will not be liable for this case.
- 8 Please do procedures under your responsibility about the extension or withdrawal of overseas travel insurance that you apply when you extend or withdraw your program. FBI will not be liable because FBI cannot deal with extension or withdrawal of insurance.
- 9 FBI will not be liable for the change or cancellation of program date or contents because of the schedule change of transportation, natural disaster, riot, strike, coup, and other conditions that FBI cannot control.
- 10 FBI can cancel your program without asking you when FBI judges by your appearance, health condition, and chronic illness, and that you have the possibility that you hurt yourself or others or give troubles on yourself or them.
- 11 This agreement does not remove the right to take further action under the laws in Fiji. FBI's dispute resolution processes do not circumscribe your right to pursue other legal remedy.
- 12 You can pay to FBI in FJD when you extend your program in Fiji. The fees will be converted from the fees above with the exchange rate set by FBI. The exchange rate can be reset monthly. In case that you cancel or withdraw the program and get refund, the exchange rate for the refund is the one on the day when you apply for the withdrawal or cancellation. Basically, refund is in USD. However, if you wish to get a refund in FJD, it will be only refunded by check. Please ask FBI staff for more information.
- 13 FBI will have all the rights to cancel your program, if you are found or obviously suspected to be mentally ill or under medication for that matter, in order to maintain peace and other students' safety in school. In this case, the refund will be paid according to this cancellation policy.

Applicant's Statement

I understand the statement mentioned above, and I declare to follow the above policy.

Signature _____

Name in block letters _____

Date:- / /
(dd/mm/yy)